



MINUTES
of the BVF Committee Meeting,
Saturday 2 April 2011
at
18 Sandringham Road, Trowbridge, BA14 0JU

Members present:

Gillian Aghajan, Peter Baron, John Mason, Frank Mills, Jonathon Stanbury, David Sweeney, Marcia Stretch, Lawrence Burr

1. No Apologies
2. Minutes of the last meeting 16 January 2011 agreed and signed.
- 3 Action items from previous meetings:

ACTION	BY
<p>193 [Re membership drive based on Leon Paul vouchers] Dave will circulate a proposal for progressing this. <i>ONGOING</i> Action</p>	DS
<p>225b Peter will look into resuming friendly matches with universities once term starts. <i>ONGOING</i> Action</p>	PB
<p>228 [Re Europeans] Frank proposed that he should undertake a feasibility study for hosting the 2013 event. This was seconded by Dave and passed unanimously. <i>ONGOING</i> Action</p>	FM/DS
<p>233 A number of comments were made on the draft business plan produced by Frank and David, and an updated document will be produced and circulated to committee. <i>ONGOING</i> Action</p>	FM
<p>234 John and Peter will cooperate in progressing a London based veterans event, starting by expressing to Paul Abrahams that we are interested in knowing more about his proposal. <i>ONGOING</i> Action</p>	JM, PB
<p>235a John had run a postcode analysis of the Unisex Foil & Sabre event and determined that most were local to the venue or within the 2 hour travel boundary identified in the previous survey Peter asked John to do a postcode comparison of event entrants for the West Midlands Open. PB to supply list of entrants to JM <i>ONGOING</i> Action</p>	JM, PB
<p>Gillian will investigate production of car stickers & novelty items, e.g. key rings bearing logo. GA has contacted a potential supplier who has not responded. Other suppliers suggested by committee members to be investigated. <i>ONGOING</i> Action [248]</p>	GA
<p>Re Winton (238-242):</p> <p>JM proposed that online entry be set up so that organisers can view the entry, team captains can view their own team entry and that all others will be unable to see any entries Seconded by DS Passed Unan. <i>ONGOING</i> Action</p>	JM
<p>251 Online archive: JM to proceed along the lines of his simulation shown to the committee. Almost done, some still to be uploaded. <i>ONGOING</i> Action</p>	JM
<p>252</p> <ol style="list-style-type: none"> 1) JM should revise the expenses guidelines and then they would be reviewed by 2) the committee 3) Ian Hunter (Ref's Committee Chairman) should be involved in the process after the committee has deliberated. 	

4) Guidelines and expenses claim forms to be published on the web site		
5) Officials be asked to submit expense claims for re-imbusement to establish better control over what is paid out		JM
Car travel expenses to be increased to 25p. per mile Proposed JM seconded PB Carried Unan. JM to publicise forms etc. as above.	ONGOING	
	Action	JM
256		
1) JM to carry on sending out information about European competitions		
2) JM to carry on publishing the calendar		
ONGOING		
	Action	JM
257 LL to book Radley for Oxford Unisex and Lilleshall for the Winton Oxford: found that date clashes with 6 nations teams event. FM to look at new date for the Oxford Unisex and organise. Venue available later in the year. Proposed JM seconded PB carried Unan Hilary Arnold has offered to run this competition. JM agreed to ask HA To run the Epee. Proposed by PB, seconded by FM. JM to ask HA to run the epee. Proposed by PB, seconded by FM.		
ONGOING		
	Action	JM
258		
1) That JM review files held on the server and remove those containing personal information.		
3) JM to address question of additional web security including asking BF for advice.		
ONGOING		
	Action	JM
263 GA has spoken to the Wheelchair Fencing Association to arrange a match but very busy. All ages to compete in a match or tournament at either Stoke Mandeville or Worcester. GA has arranged for a few fencers to attend Stoke Mandeville on Friday prior to AGQ competition. Will look to arrange other events.	ONGOING	GA
265 A generic risk assessment to be produced to cover all BVF events to be sent to FM		JM
ONGOING		
268 JS queried change of name and change of committee members. Membership agreed this at AGM. FM proposed acceptance of AGM Minutes, seconded by JM subject to discussed alteration. Draft Minutes to be presented at the next AGM for approval.		
	Action	JM
European Championships: JS to write a draft proposal for a new EVC teams system including possibility of a 190 age limit		
	Action	JS

4. Reports:

a. **Chairman:** FM/DS to produce a paper for further discussion with BFA re developing more membership. Discussion on a 30-39 age group as to whether or not to include in BVA.

Action 269 FM/DS

b. **Secretary:** none .

c. **Treasurer:** report submitted and accepted. Expenses for committee meetings – AGM + 5 meetings per year. JM said there were sufficient funds to allow for this. It was agreed that travel expenses could be claimed at member’s discretion at the revised rate of 28p. per mile (BFA rate). JS proposed, seconded by DS,unan.

d. **Membership Secretary:** A large number of members have not paid the increased membership rate. GA to put notice in the Newsletter. JM to take extra fee on any competition entries.

Action 270 GA/JM

e. **Selection** under Agenda item 5.

f. Domestic fencing:

Crystal Open – teams required. PB to organise teams.
West Midland medals to be ordered

Action 271 PB

h. International fencing:

World Championships in Morocco are not being held there. New venue and organisers being sought BY FIE – possibilities Croatia and Bulgaria. FM has suggested BVF should apply to hold the WC at Gloucester. FM to speak to Piers Martin for BFA support. Also if Peter Huggins would be available for Armoury. DS to check against date of National Championships.

Action 272 FM/DS

i. **EVFC:** FM to be the EVFC representative on behalf of BVF.

5. Selection Review:

a. Selection was ratified apart from a query on reserves who had not qualified by competing.

Action 273 FM

b. **Constitution:** FM to ask BFA to ask for ratification as to how we run our competitions as specified in the Constitution. FM to reply to HA letter stating that the results will stand for selection for WC apart from queries. FM to reply to HA letter in Newsletter.

Action 274 FM

c. **Selection Process:** Discussion on proposed BVF ranking system based on the BFA system. It was agreed that any proposed new system would be fully aired with BVF members before decisions are made. FM proposed we continue to investigate this. MS seconded.

Action 275 DS/JS

6. Forthcoming Events:

a. Veterans Winton Cup: to be held at Cosford. Hotel accommodation and dinner booked.

b. German match:

ONGOING

c. European Championships: closing date 15 April.

ONGOING

d. West Midlands – in hand

ONGOING

7. Any Other Business:

European Team Championships: The proposal by JS for additional age groups team competition based on a total team age of 190 years and the rationale to be put before the EVC Committee.

Action 276 JS

Track Suits: A selection of designs was put forward. GA will make enquiries as to costings and supply times and will endeavour to have these in time for the European championships.

Action 277 GA

8. Date of Next Meeting:

Saturday 18 June, 2011.

The meeting closed at 4.30p.m. with thanks to John and Sonia for their excellent hospitality.
Proposed FM, seconded GA, carried unan.